

3rd May 2016

Ref: U:BER/LETTERS/CHANGESTODAY/BEHPOL

Dear Parents/Carers

I am writing to inform you of a meeting to be held in the academy with Mr Paul Tarn, newly appointed CEO of the Schools Partnership Trust.

Parents/Carers are invited to the academy on Wednesday 11th May 2016 in the Lower School Hall starting at 4.15 p.m. The purpose of the meeting is to inform parents/carers about the changes to the academy day with effect from September 2016 and the introduction of the new behaviour policy which will take effect after half term, starting on Monday 6th June 2016. On the reverse of this letter is a plan of the new proposed academy day and brief headlines for the new behaviour policy. A full version of the policy will be available in due course.

In order to facilitate this meeting, I would be grateful if you could complete and return the reply slip at the bottom of this letter, if you are intending to attend, by **Monday 9th May 2016** to your child's form teacher. This would be extremely helpful for us to prepare and provide sufficient seating.

Yours sincerely



K. Squire (Mrs)
Principal

DON VALLEY ACADEMY & PERFORMING ARTS COLLEGE

Information Evening – Wednesday 11th May 2016 starting at 4.15 p.m.

Changes to the Academy Day and Introduction of the New Behaviour Policy

I/We will be attending the above meeting and will require _____ seats

Signed: _____

Parent/Carer of: _____

Form: _____

VAT Number: 115 8112 43

Don Valley Academy is part of School Partnership Trust Academies

Company Number: 07386086 / Registered Office: Education House / Fusion Court / Aberford Road / Garforth / Leeds / LS25 2GH

Together we are stronger...

PROPOSED SCHOOL DAY

8.25-9.25	Period 1		
9.25-10.25	Period 2		
10.25-10.40	Break Years 7/8/10	Tutor time Years 9/11	
10.45-11.00	Tutor time Years 7/8/10	Break Years 9/11	
11.00-12.00	Period 3		
12.00-12.30	Year 7 Period 4 (a)	Years 8 &10 Lunch	Year 9 & 11 Period 4
12.30-1.00	Year 7 Lunch	Years 8 & 10	
1.00-1.30	Year 7 Period 4 (b)	Period 4	Years 9 &11 Lunch
1.30-2.30	Period 5		
2.30-3.30	Enrichment		

This Behaviour Policy seeks to encourage young people to make positive choices and re-enforces those choices through praise: this is closely linked to the Academies' Assessment Policy, Mentoring/Tutor Groups, Student Council/Voice and the Inclusion Policy. The Education Advisory Body recognises that even when encouraged to make the right choice, some students will occasionally make choices that threaten their own learning or that of others. A series of strategies will then need to be used to bring about changes to these behaviours. The aim of these strategies is to encourage students to comply with the Academy rules and re-engage with learning. In some circumstances, the Education Advisory Body and Principal will need to act to ensure that the behaviour of a minority does not undermine the education of the majority or threaten the well-being of others, the Academy, or its community: this may result in exclusion.

Students are asked to:

- Arrive in the Academy and at lessons punctually and be prepared to learn. Any student who arrives late to the Academy or lessons may be required to undertake an after Academy detention.
- Bring appropriate equipment such as: Planner, pen, pencil, ruler, calculator, PE kit and any other necessary equipment, a suitable bag to carry books and any equipment needed during the Academy day.
- Wear the Academy uniform correctly.
- All students are expected to be polite, courteous, respectful to everyone on the Academy site and to comply with reasonable requests or instructions made by staff on the first time of asking.
- Students are expected to have regard for their own safety and that of others.
- The Academy provides a secure and safe environment for students who are expected to remain on site throughout the Academy day and leave promptly at the end of the day unless engaged in enrichment activities.

Parents/ carers are asked to support their children to make positive choices by signing the Academy / Home agreement which includes agreeing to:

- Support and co-operate with the Academy and its policies
- Inform the Academy of problems and concerns and in partnership try to solve them
- Provide a suitable environment for homework and ensure that homework is completed
- Ensure full attendance and punctuality
- Not take holidays in term time as these will not be authorised in line with law and Government guidance as set out in the Education (Pupil Registration) (England) Regulations 2013 which came into force on 1st September 2013.
- Ensure a student is appropriately presented, dressed and equipped for the Academy in accordance with Academy policy, procedures and requirements in the Prospectus and Student Planner
- Attend parent/carer interviews and appropriate meetings
- Support the Academy rules about behaviour and discipline.

The Education Advisory Body believes that students should be encouraged to adopt behaviour that supports learning and promotes good relations. Poor behaviour and low level disruption threaten the rights of young people to an effective education and can lead to people feeling unsafe, bullied, intimidated, or threatened.

Behaviour Management System

'Consequences of Behaviour' is designed to give students choices. Its principal role is to support learning by tackling and dealing with low level disruptive behaviour, i.e. behaviour that undermines the student's own learning or that of others. If unchecked this sort of behaviour wrecks lessons and undermines the authority of the teacher. 'Consequences' is not a replacement for good classroom management techniques and will not compensate for poor teaching and/or unstructured lessons.

The Consequences of behaviour system is based upon the following structure :

- Warning –Rule Reminder
A warning can be given to an individual and also a group/class. Blanket warnings can be given for:
 - Chewing
 - Swinging on furniture
 - Shouting out
 - General 'carrying on'
- Where the behaviour is particular to one student a blanket warning cannot be given for example:
 - Poor levels of work
 - Talking to another student across the classroom
 - Distracting others
- C1-First negative behaviour
- C2 –Second negative behaviour
- C3 - Third negative behaviour
- C4 - Fourth negative behaviour or immediate C4 for Health & Safety
- C5-Fifth negative behaviour or immediate C5 for: Health and Safety, Violence or threatening behaviour towards others, Walking away from a member of staff, Refusing to hand over items which are not allowed in the Academy (could equally be a Fixed Term Exclusion),Swearing, Smoking, Not attending a C4/C4 OTHER detention, Not attending Study Support sessions'
- C6 referral